

**1. Why do you need to know our membership profile**

This gives the assessment committee and opportunity to consider the size of the club and its current membership which may help in deciding how funding is allocated and in the future, what impact the funding may have had on membership

**2. Why do you need Bank Account Details?**

Good Governance practice means that each constituted Sports Club holds an official bank account in its own name and that all financial transactions associated with the club are processed through this account and are subsequently furnished to the club members in an open and transparent manner.

In this instance the bank details are requested so that in the event of funding being allocated to the Club, it can be carried out by EFT (Electronic Fund Transfer) directly into the Club Account

**3. Our Club does not have a Bank Account – does this matter?**

Yes it does matter. The club cannot apply for funding from Monaghan Sports Partnership unless it has a bank account / credit union account in its own name. Individual bank accounts cannot be used on behalf of a sports club. Good Governance practice means that each constituted Sports Club holds an official bank account in its own name and that all financial transactions associated with the club are processed through this account and are subsequently furnished to the club members in an open and transparent manner.

**4. We don't have a bank account but we do have a Credit Union account – is this ok?**

Yes. The club can apply with a Credit Union Account as long as the account is in the name of the club and not an individual. The Credit Union can supply you with all relevant information required on the application (ie IBAN, BIC etc)

**5. Can I as non-Committee member (or do not hold Officer Position on the Club Committee) complete the application on behalf of my Club?**

It is recommended that the person completing the application is an Officer of the Club Committee.

In the least case, the Club Secretary must be notified in advance of the application being submitted on the Clubs behalf.

Given that our 2024 Grant programme is available in an online format, we ask for the contact details of the person making the application (for any queries / clarifications) and the Club Secretary's contact information (for official correspondence regarding the result of the application).

For the purposes of Good Governance, the person making the application must have the permission of the Club Officers on the Committee and understands that s/he is doing so on behalf of the whole club, so that all parties are aware of the application being made on behalf of, and in

the name of, the Club. It also verifies that they are in agreement with and verifying all information inputted on the application form, as accurate.

There should not be a case where more than one person from a club makes application.

## **6. What is Strand 1 Funding?**

In brief, Strand 1 is funding support for the purchase of small sports equipment that will be used by your club members. It will not cover capital immovable items or personal technical items  
For example – typical sports equipment may include footballs, cones, bibs, hurls, sliotars, tennis racquets, badminton racquets, nets, portable goalposts, hurdles, ladders, poles, etc  
More information is contained within the application and funding guidelines  
It may also allow costs of a new participation programme in the club that includes the needs for small items of equipment

## **7. What is Strand 2 Funding?**

In brief, Strand 2 is funding support for education and training, specifically for your sports club volunteers. It can be used to upskill volunteers in coaching courses (provided by your relevant National Governing Body of Sport) or in additional non-coaching workshops. A request for training costs should be backed up with accurate information by the provider  
For example – any foundation level recognised sports coaching course, sports first aid, coaching children workshop, disability awareness training, inclusion training, walking leader training  
More information is contained within the application and funding guidelines

## **8. Can our Club apply for more than one strand of funding?**

Yes – your club can apply for any strand or a combination of strands\* where applicable.

However, the total (whether it be one strand or two, may not exceed €500)

Please note that, if approved for funding, the club will be asked to use its own finances for the purchase of goods etc and claim back the total, where applicable from Monaghan Sports Partnership

## **9. Our Club was previously funded by the Sports Partnership? Can we apply again?**

Yes - your club can apply again. However, the decision to award funding may depend on a number of factors eg. The year in which the club was funded, the amount of funding it received, the purpose of funding, whether or not the club has developed as a result of the funding etc. Monaghan Sports Partnership is not in a position to continually fund general running costs of clubs or provide core equipment on a repetitive basis.

**NOTE:** Clubs who have not reported on spend from a previous round of funding for participation initiatives may not be prioritised as highly as other club applications

## **10. What happens if the Club is funded by another source?**

We expect clubs to inform us of any other funding being allocated. Clubs cannot apply for funding from two sources for the same project. Whereby a club has secured funding for a project and requires an additional element not funded through another source, it may apply under this process to add the additional element as long as it is in the interest of sports participation.

### 11. Can our club apply for funding for a high performing individual?

No. This funding Scheme is for the benefit of the club as a whole and or events which encourage participation from non-playing members of the Community and that will add additional value to the existing membership and / or encourage new membership. Unfortunately, we are not in a position to fund / sponsor individual athletes for training purposes, competition, equipment, or kit.

The funding should be used to benefit the greatest number of people possible and therefore cannot be used towards elite athletes, development squads or selected teams.

### 12. When will we know the result of the application?

The \*indicative timeline for the 2024 Grants programme is as follows:

- **Open for application:** Wednesday 17<sup>th</sup> April 2024
- **Closing Date for applications:** Wednesday 15<sup>th</sup> May 2024
- **Assessment:** By Monday 25<sup>th</sup> May 2024
- **Approval by MSP Board:** by MSP May meeting (date tbc)
- **Formal notification to Clubs:** on / before 10<sup>th</sup> June 2024

*\*subject to change*

### 13. How do we receive the funding?

If successful, your club will receive a letter of offer outlining the funding allocated

The club must spend its own funding\* for the items approved and ensure they have receipts for any payment made

Once the club has used the full amount of funding awarded, it can submit evidence of the receipts and issue a drawdown form to claim the funding

\*In the instance where a small club does not have the funding resources to spend its own funds, MSP will facilitate an 'up front' payment – (Clubs should notify MSP of this request once approval of funding is known)

### 14. How long do we have to spend our funding?

Your club must have until **30<sup>th</sup> November 2024** to spend its funds, and submit receipts to drawdown the funds from Monaghan Sports Partnership , otherwise funds cannot be allocated after this date