

Questions on Application Form 2022 - use this document to help you prepare and gather the information required for the application form

This is not an application form – it is simply a guiding document for you to use

SECTION 1

General Information

Please read each question carefully - and ensure you enter correct contact details. Otherwise it may affect the decision of our committee in awarding funding and / or may affect Monaghan Sports Partnership contacting you

1. Name of the person making this application (first name and surname)
 2. Contact phone number for person making this application
 3. Email address of the person making this application.
(please double check that this email address provided is correct as it may be used for queries or correspondence regarding this application and Monaghan Sports Partnership is not responsible for any incorrect information provided)
 4. Name of the Secretary of your Sports Club (all official correspondence regarding the result of this application and conditions relating to any allocation of funding will be sent to the Secretary)
 5. Contact phone number for the Secretary of your Sports Club
 6. Email address of the Secretary of your Sports Club.
(please double check that this email address provided is correct as it will be used for official correspondence regarding the results of this application and Monaghan Sports Partnership is not responsible for any incorrect information provided)
 7. Name of Sports Club on whose behalf you are making this application - (full name of club)
(Applicant clubs must be from County Monaghan)
 8. Club Eircode(If Eircode not available please provide GPS Coordinates)
Club Eircode can be found here: www.eircode.ie
- For Clubs without their own premises please provide the GPS coordinates of your most frequently used activity location
Help to find GPS Coordinates can be found here: www.maps.ie/coordinates.html
9. Club Bank Account Name
(ie what is the specific name on the club bank account) - no personal accounts may be used
 10. Club Bank or Credit Union Account number
(Bank account number or credit union account number may be used)
 11. Club Bank Account Sort Code
 12. Club Bank Account (IBAN)
 13. Club Bank Account (BIK)

14. Tax Reference Number - we need this information in order to process payment to your club. If you do not know this number, please contact your local Revenue Office

15. What is the Primary Sport your Club is involved in?

Select your answer

16. Does the club have a constitution or memorandum and articles of association in place?

17. Is your club registered or affiliated with

17 (a) A National Governing Body of Sport

17 (b) Monaghan Sports Partnership

17 (c) The Local Authority Public Participation Network

18. How many playing club members, in total, do you currently have in 2022? (Accurate approximate number)

19. Does your club have members under the age of 18?

20. If yes, how many club members are under the age of 18?

21. In 2022, how many club members are female?

22. In 2022, how many club members are registered as having a disability?

23. Please indicate if your club adheres to the following best practices

Please note that we will seek verification of the below items from a random sample of clubs as part of the grant application process

23 (a) Child Safeguarding statement in place

23 (b) Child Protection Officer in place

23 (c) All coaches and volunteers who work with underage individuals/teams are Garda Vetted

24. Has your club signed the Cara Sport Inclusion Disability Charter?

If not, we actively encourage you to register to reinforce your commitment to the inclusion of people with a disability in your club's activity.

For more information see: www.caracentre.ie/sport-inclusion-disability-charter

25. Please confirm which Strand you wish to apply for - you can apply for more than one strand if your proposed projects and plans are eligible.

Please make sure to complete as much information and detail as possible to give your application its best chance.

We want to support your club - but if we don't have detailed information, we may not be able to make the best decision for your club.

Strand 1 - Sports Club Participation and Small Equipment (Up to €1000)

Strand 2 - Education & Training (Volunteer Supports) - (Up to €750)

Strand 3 - Covid19 'Return to Play' Support Scheme - (Up to €1500)

SECTION 2

Strand 1 – Application towards Participation and small equipment

Please note total funding request for general participation and sports equipment cannot exceed €1,000 per club.

You may apply for 'small equipment' of a non-capital nature - no large capital equipment can be included but general items associated with playing or taking part in the sports / activity can be included.

Team training gear, club jerseys etc cannot be included

Clubs may apply for a 'Mass Participation' event or initiative, which is open to members of the Community who are not club members (in which case, these clubs maybe supported with additional funding)

If you require funding for functions not specified below, please describe these in the "Other requirements" section

26 Does your Club wish to make an application for funding under Strand 1 - Participation and small equipment

If you choose 'Yes' please complete all questions

If you choose 'No' please progress to Strand 2 questions

27. Please outline what your plan is and why you are requesting funding support (What is the need of the Club and how do you propose to address this need?) Max 250 words This section must be completed in the box below– additional information can be provided separately

28. How many people do you expect to benefit directly from the initiative or equipment outlined above ?

29. Participation initiative or Sports Club Equipment - please give a detailed breakdown of the activity or equipment. Show separate costs if a number of items are requested - lack of information here may result in non-assessment (please ensure the figures you submit are accurate to suppliers prices)

To enter a number of lines - use 'Alt' and 'Enter' on your keyboard to move down the text box line by line

30. What is the total cost of all items listed above?

31. How much is the club contributing to the overall costs?

(Strong applications will show contribution from applicant club towards costs, while seeking additional funding from Monaghan Sports Partnership)

32. Amount you are requesting from Monaghan Sports Partnership

Note: Total Funding applied for cannot exceed €1000 per club

33. Has your club received funding from any other source for items listed above? eg County Council, Local Development Company, Municipal District Area, Sports Capital Fund etc

34 Please list any organisations you received this funding from and the amount received

35. Does your club wish to host a 'Mass Participation' event?

This could be a fun run activity, open day activity or large scale participation event - it does not include summer camps for the membership of one club

(This must be an initiative or event that is inclusive, open to the general public to take part in)

36. Please give details of your proposed event or initiative, including date, time venue, activity and who is it aimed at. (No more than 250 words)

37. How many people do you expect to take part in the event?

SECTION 3

Strand 2 Application for Funding towards Education & Training (Volunteer Supports)

Strand 2 Application for Funding towards Education & Training (Volunteer Supports)

Please note total funding request can not exceed €750 per club.

Clubs may apply for any relevant training and education courses for Sports Club Volunteers that are organised and delivered by National Governing Bodies of Sport or by other qualified providers.

Clubs should be aware of upcoming dates or enquire about Club-specific courses or bespoke courses before making the application so that courses can delivered before end 2022

If you require funding for functions not specified below, please describe these in the "Other requirements" section

38. Does your Club wish to make an application for funding under Strand 2 - Education & Training (Volunteer Supports)

If you choose 'Yes' please complete all questions

If you choose 'No' please progress to Strand 3 questions

39. Please outline what your plan is and why you are requesting funding support

(What is the need of the Club in terms of upskilling volunteers at coaching / administration level and how do you propose to address this need?) Max 250 words This section must be completed in the box below– additional information can be provided separately

Do not include the specific details of date, time etc here - those details are asked in Q46

40. Training & Education Courses - please give a detailed breakdown of the separate costs if a number of items are requested - lack of information here may result in non-assessment (please ensure the figures you submit are accurate to course fees)

(For example - a particular course may cost the club €1000 but you can only request up to €750 toward the overall cost)

41. What is the total cost of the course / training options you are interested in ? (should equal total cost listed above)

42. How much is the club contributing to the overall costs?

(Strong applications will show contribution from applicant club towards costs, while seeking additional funding from Monaghan Sports Partnership)

43.Amount you are requesting from Monaghan Sports Partnership

Note: Total Funding applied for cannot exceed €750 per club

44. Has your club received funding from any other source for items listed above? eg County Council, Local Development Company, Municipal District Area, National Governing Body etc

45. Please list any organisations you received this funding from and the amount received?

46.Please give details of proposed training course.

ie Name of course, date, time venue where it will take place and the provider of the course

In order to ensure funding for this course, Monaghan Sports Partnership needs confirmation that the club has provisionally booked a course or has confirmed dates of an organised course in order (No more than 250 words)

47. How many volunteers do you expect to avail of the training / education ?

SECTION 4

Strand 3 - Application for Funding - Covid 19 Return to Sport support scheme

Many National Governing Bodies of Sport have had dedicated funding for their membership sports clubs.

If your relevant National Governing Body has or had a fund, you may not be eligible for funding from Monaghan Sports Partnership

For any club applying, please outline the amount of funding sought for each of the below areas
Please note total funding can not exceed €1,500 per club.

Priority will be given to sports clubs who did not access previous Covid19 Supports and those with additional costs since returning to play. Eligible costs must be verified through submission of receipts at a later date.

If you require funding for any 'return to sport' costs not already detailed in Section 1 or 2 or not listed in the specified items below, please describe these in the "Other requirements" section

48.Does your Club wish to make an application for funding under Strand 3 - Covid19 Supports for 'Return to Play' activity

If you choose 'Yes' please complete all questions

If you choose 'No' please progress to the Declarations

You will be expected to spend funding on the areas listed below

49.COVID-19 Related Costs for Hygiene Consumables (E.g. Hand sanitizer, soap, face masks, gloves etc.)

What do you need and how much do you require under this heading?

50. COVID-19 Related Infrastructure Costs (E.g. Plexiglass screens, wall mounted dispensers, signage)
What do you need and how much do you require under this heading?

51. COVID-19 Related venue/equipment cleaning costs
What do you need and how much do you require under this heading?

52. Increased venue hire costs to comply with social distancing (must have proof of venue hire spend and cannot apply for rent of owned premises)
What do you need and how much do you require under this heading?

53. Additional Registration/ Event Management Costs (E.g. admin or IT costs to manage self-declarations) – evidence of cost required
What do you need and how much do you require under this heading?

54. Other Requirements - any other requirements of the club not listed in previous questions
What do you need to help your club return to full activity and how much do you require under this heading?

55. Please Indicate the Total Funding being applied for. (Total of all amounts listed from Q49 to Q54)
Note: Total Funding applied for cannot exceed €1500 per club.

56. Has your club received funding from any other source for items listed above? eg National Governing Body etc

57. Please list any organisation(s) you received this funding from and the amount received

58 Declaration

I declare that I have reviewed and approved the above application form and that the information given in this funding application is true and accurate.

I understand that by applying for this funding my Club agrees to submit to and comply with any audit or inspection as may be required to assert the accuracy of the application and the expenditure of any allocated funds.

I have read and understood the Terms and Conditions of Grants. On behalf of my organisation I accept the terms and conditions of grants and agree to be bound by those terms and conditions.

I hereby apply for grant-aid for the above named sports club /organisation for 2022 and commit to the 'spend' requirements.

I understand that failure to spend any funding allocated, or on items not approved by Monaghan Sports Partnership or not in line with the terms and conditions of this Grant programme may result in the above named club being deemed ineligible from future funding opportunities.

59. I would like my email address to be added to Monaghan Sports Partnership's email list for future updates and information on upcoming programmes of activity and general information

SECTION 5

One Final Step - Review and Click 'SUBMIT'