

PLEASE COMPLETE ALL DETAILS IN TYPE or HANDWRITTEN IN BLOCK CAPITAL IN BLUE OR BLACK INK – FORM MUST BE LEGIBLE

This Section must be completed by all applicants (Strand 1 and Strand 2)

Strand 1	Club Supports – training & education, equipment
Who can apply?	Sports Clubs
What can be applied for?	Coaching development (Coaching courses must be NGB or Sport Ireland recognised) Up skilling of new coaches Sports equipment (which is required to increase participation) – conditions apply
Funding available:	Grants up to a maximum of €500 per application
Note: Funding must be spent, and receipts submitted to MSP by end June 2020	

Strand 2	Club Participation Development Programme
Who can apply?	Sports Clubs
What can be applied for?	A series of programmes or initiatives to be delivered between Jan 2020 and October 2020 which will result in increased participation / membership within the club (which may include training & education, sports equipment)
Conditions	Clubs must prepare and submit a development plan along with this application which demonstrates that the actions delivered will result in increased participation
Funding available:	Grants up to a maximum of €1500 per application
Note: Funding must be spent, and receipts submitted to MSP by end November 2020	

Under which Strand is your club making an application? (Please refer to the guidelines for difference in requirements)

Strand 1

Strand 2

(Choose one strand only)

Please tick here to indicate that you have read the relevant guidelines, terms and conditions of the Grant Programme

1. CLUB PROFILE

Name of Group / Organisation:

Chairperson's name:

Ph:

Treasurer's name:

Ph:

CLUB SECRETARY DETAILS;

Name:

Address:

Telephone numbers:

H:

M:

E-mail address

This is the contact person through who all correspondence relating to the grant application will be made – clubs should note that if a different person takes up the role of Secretary, the club is obliged to notify Monaghan Sports Partnership

	Safeguarding 3 – Designated Liaison Person		
	If yes, please name certifying body - (eg Sport Ireland or National Governing Body of Sport)		
	If no, would you be prepared to have members attend such course?		
c)	Does your club have a Children’s Officer?		
	If yes, please give that person’s name here		
d)	Have your club members been Garda vetted?		

*It is recommended that Child Protection training is refreshed on a regular basis in line with Club / NGB policy

For clubs with an existing juvenile section, please attach your club Code of Ethics policy (not National Governing Body policy) along with your application

	Is your club a member of the Monaghan Public Participation Network?		
	Does your club offer opportunities for participation for people with a disability?		

6. ABOUT YOUR CLUB APPLICATION

Please detail why your club requires funding and what it proposes to do with funding if it was successful

Please tick relevant areas that your application will address (relevant areas must be reflected in the overall application)		Mark with X	
Strategic Goals	Increasing Levels of Participation	Increasing participation among ethnic minorities	
		Increasing participation among people with disabilities	
		Increasing participation by girls and women	
		Increasing participation by socially excluded groups	
		Increasing participation for all	
		Older adults participation opportunities	
		Young people’s programmes	
		Other (Please name here:)	
	Better Club Governance	Club and volunteer development	
		Increased access to facilities	
		Other (please name here)	
	Greater Access to Training and Education	Courses for young people to become youth leaders in the club	
		Generic training courses to support club development	
		Up skill coaches to increase participation through sports coaching courses	
		Other (Please name here)	

7. THE PURPOSE OF FUNDING REQUEST

Please outline what your plan is and why you are requesting funding support

(What is the need of the Club and how do you propose to address this need?) Max 250 words

This section must be completed in the box below– additional information can be provided separately

What difference(s) will your project make?

(Please tell us about the impact your project plan will have on participation in sport and who will benefit from it)

Max 250 words

This section must be completed in the box below– additional information can be provided separately

How will you make your plan happen?

(Please tell us how you have planned your project and how you will deliver it) – approximate timelines and how you will ensure it will take place

What will happen afterwards?

(Please tell us how your proposal will help participants continue their involvement in sport at the end of this funding)

Note: Strand 2 Applicants -

This information provided above should be described in summary on the application form and in much greater detail in your 'Club Development Plan' and attached to this application

Strand 1 and Strand 2 Applicants must complete the following Financial section in detail –

8. FINANCIAL INFORMATION

Please give details what you are applying for and the purpose of it

Please provide a detailed breakdown of costs for items you wish to receive funding towards.	
Item	Cost
	€
	€
	€
	€
	€
	€
	€
	€
Total	€

Applications without this detail above will not be considered

a)	How much funding do you require overall to achieve your plan? (total amount)	€
b)	How much funding is your club prepared to contribute?	€
c)	How much funding are you requesting from Monaghan Sports Partnership? (ie total less club contribution)	€

In order to give your application, the best chance, the detailed costs outlined above (in particular if they relate to the purchase of equipment should be supported with a quote or evidence of costs to assist the committee with making their decision)

Strand 2 applicants must commit 25% funding to the overall project costs

d) If you have received any other funding from another source (other than the club) for the project / items listed above, please list here

	€
	€

e) Has your club previously received funding from Monaghan Sports Partnership?
Please indicate in which year(s) since 2014 the club has received funding

Yes No

Year:	€
Year:	€

Strand 2 Applicants Only

This application is just one part of your overall club submission.

Applicants for Strand 2 must include a 'Club Development Plan' which outlines a number of objectives that will be achieved throughout the period of 11 months if successful.

(The term of the project may be shorter than that but must be specific and must offer a 'value-for money' proposal. The plan should indicate clearly what impact the funding will have eg how it will increase membership, improve the club, add to existing activities etc)

Club Development Plan

Your *Club Development Plan* is the information that will really detail what you intend to do.

All the items listed above in other sections should be explained in greater detail as part of your development plan and the plan must accompany your application for funding

You will be expected to deliver your project as per the dates suggested above.

Your Club Development Plan should include specific timelines for each stage of the project you have proposed

Additional Information

Please feel free to submit additional information you think will give greater detail to your request.

Strand 1 and Strand 2 Applicants must complete the section below in relation to declarations;

Conditions of grant funding

I hereby confirm that the stated account number above belongs to _____
(*insert name of club / organisation*) and is the account to which any award of funding is transferred and therefore will be used specifically for the purpose(s) indicated on this application.

Should _____ (*insert name of club / organisation*) be successful in its application, it will co-operate fully with Monaghan Sports Partnership with making progress reports on the use of the funding as and when requested by Monaghan Sports Partnership.

Applications made by your club / organisation for any future grants administered by Monaghan Sports Partnership will only be considered on meeting the conditions of the above fund.

Declaration

I hereby certify that I have read and fully understand the Sports Club Grant Scheme criteria and that the information supplied on this application is complete, correct and accurate in every respect and it is on that basis only that this application is submitted for consideration by Monaghan Sports Partnership. I further understand that the submission of any inaccurate or incorrect information will render the application null and void.

Signature Club Chairperson:

Date:

Name (Block Capitals)

Signature Club Secretary:

Date:

Name (Block Capitals)

Signature Club Treasurer :

Date:

Name (Block Capitals)

Signature indicates agreement with the purpose of the application, the conditions of the grant and the declaration.

Completed application forms should be returned by:

Post:

MONAGHAN SPORTS PARTNERSHIP
c/o Ballybay Civic Centre, Main Street, Ballybay, Co. Monaghan A75 TR79

E-Mail

as a scanned document with signatures of all relevant parties (no typed names where signature is required) to
info@monaghancoco.ie

Enquiries to:

Monaghan Sports Partnership at the address above or by phone to 042-9755126

Closing date for applications:

Wednesday 27th November 2019 at 5pm

Information Sessions on the Grant Programme will take place on:

Tuesday 5th November 2019 (7.30-8.30pm) in Castleblayney Enterprise Centre
Thursday 7th November 2019 (7.30-8.30pm) in St. Josephs Pastoral Centre, Monaghan

In the interest of fairness, late applications cannot be accepted – applications must be received to our office by 5pm on closing date.

THE DECISION OF THE COMMITTEE IS FINAL