#### Monaghan LSP Logo MONAGHAN SPORTS PARTNERSHIP

SPORTS CLUB GRANT PROGRAMME APPLICATION FORM 2017

#### PLEASE COMPLETE ALL DETAILS IN BLOCK CAPITAL IN BLUE OR BLACK INK – FORM MUST BE LEGIBLE

**This Section must be completed by all applicants (Strand 1 and Strand 2)**

Under which Strand is your club making an application? (Please refer to the guidelines for difference in requirements)

Strand 1 Strand 2

Please tick here to indicate that you have read the relevant guidelines, terms and conditions of the Grant Programme

1. CLUB PROFILE

Name of Group / Organisation:

Chairperson’s name:

Treasurer’s name:

**CLUB SECRETARY DETAILS**;

Name:

Address:

M:

H:

Telephone numbers:

E-mail address

1. BANK ACCOUNT DETAILS

Name of Bank

Address of Bank

Account Name:

-

-

Account No. Sort Code

IBAN

BIC

1. CLUB AFFILIATION
2. In what year was your club established?
3. Is your club affiliated to a National Governing Body of Sport (NGB) eg. FAI, BUI, IRFU)? Yes No

Please name the NBG your club is affiliated to:

1. CLUB MEMBERSHIP PROFILE

(Please give approximate numbers of playing members and coaches under each age profile)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Age group** | **Male**  **Players** | **Female**  **Players** | **Male**  **Coaches / leaders** | **Female**  **Coaches / leaders** |
| 12 years and under |  |  |  |  |
| 13 – 18 years |  |  |  |  |
| 19 – 49 years |  |  |  |  |
| 50 years and over |  |  |  |  |

1. SAFEGUARDING and the welfare and protection of children in sport

*This section is applicable to all sports clubs who provide activities for children / young people aged under 18*

|  |  |  |  |
| --- | --- | --- | --- |
|  | ***Please answer all questions below*** | Yes | No |
| a) | Does your club / organisation have a child protection policy in place?  (Please attach it with your application) |  |  |
| b) | Have the coaches and committee members of your club / organisation attended the following certified child welfare and protection awareness course?\* |  |  |
|  | Safeguarding 1 – Basic Awareness in Child Protection |  |  |
|  | Safeguarding 2 – Children’s Officer training |  |  |
|  | Safeguarding 3 – Designated Liaison Person |  |  |
|  | If yes, please name certifying body  (eg Irish Sports Council / Sport Ireland or National Governing Body of Sport) | | |
|  | If no, would you be prepared to have members attend such course? |  |  |
| c) | Does your club have a Children’s Officer? |  |  |
|  | If yes, please give that person’s name here | | |
| d) | Have your club members been Garda vetted? |  |  |

\*It is recommended that Child Protection training is refreshed on a regular basis in line with Club / NBG policy

For clubs with an existing juvenile section, please attach your club Code of Ethics policy (not National Governing Body policy) along with your application

|  |  |  |  |
| --- | --- | --- | --- |
|  | Is your club a member of the Monaghan Public Participation Network? |  |  |
|  | Does your club offer opportunities for participation for people with disabilities? |  |  |

1. ABOUT YOUR CLUB APPLICATION

Please detail why your club requires funding and what it proposes to do with funding if it was successful

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **What type of project does this work correspond to?** | | | **Mark with X** | |
| **Strategic Goals** | **Increasing Levels of Participation** | Increasing participation among ethnic minorities | |  |
| Increasing participation among people with disabilities | |  |
| Increasing participation by girls and women | |  |
| Increasing participation by socially excluded groups | |  |
| Increasing participation for all | |  |
| Older adults participation opportunities | |  |
| Young people’s programmes | |  |
| Other (Please name here:) | |  |
| **Better Club Governance** | Club and volunteer development | |  |
| Increased access to facilities | |  |
| Other (please name here) | |  |
| **Greater Access to Training and Education** | Community groups training courses | |  |
| Courses for young people | |  |
| Training courses to support club development | |  |
| Up skill coaches to increase participation | |  |
| Other (Please name here) | |  |

|  |
| --- |
| **Tell us more about your project** |
| **Why is your project needed?**  (Please tell us why our project is needed) |
|  |
| **What differences will your project make?**  (Please tell us about the impact your project will have on sports participation and who will benefit from it) |
|  |
| **How will you make your project happen?**  (Please tell us how you have planned your project and how you will deliver it) |
|  |
| **What will happen after the projects ends?**  (Please tell us how your project will help participants continue their involvement in sport at the end of this funding) |
|  |

***Note: Strand 2 Applicants -***

***This information should be described in summary on the application form and in much greater detail in your ‘Club Development Plan’ and attached to this application***

**Strand 1 and Strand 2 Applicants must complete this section**

1. FINANCIAL INFORMATION

***Please give details what you are applying for and the purpose of it***

|  |  |
| --- | --- |
| Please provide a detailed breakdown of costs for items you wish to receive funding towards. | |
| **Item** | **Cost** |
|  | € |
|  | € |
|  | € |
|  | € |
|  | € |
|  | € |
|  | € |
| Total | € |

FINANCIAL INFORMATION (continued)

|  |  |  |
| --- | --- | --- |
| a) | How much funding do you require for your project? | € |
| b) | How much funding is your club contributing? | € |
| c) | How much funding are you requesting from Monaghan Sports Partnership? | € |

Where feasible, the costs outlined above (in particular if they relate to the purchase of equipment should be supported with a quote or evidence of cost to assist the committee with making their decision)

Strand 2 applicants must commit 25% funding to the project

d) If you have received any other funding from another source for the project / items listed above, please list here

|  |  |
| --- | --- |
|  | € |
|  | € |

e) If your club has received any other funding from another source for a different project, please list here

|  |  |
| --- | --- |
|  | € |
|  | € |

f) Has your club previously received funding from Monaghan Sports Partnership? Yes No

|  |  |
| --- | --- |
| Year: | € |
| Year: | € |

1. PROJECT TIMELINES

|  |  |
| --- | --- |
| Start date for project: |  |
| Completion date for project: |  |

**Strand 2 Applicants Only**

This application forms part of your overall club submission.

Applicants for Strand 2 must include a ‘Club Development Plan’ which outlines a number of objectives that will be achieved throughout the period of 12 -18 months if successful.

(The term of the project may be shorter than that but must be specific and must offer a ‘value-for money’ proposal.

The plan should indicate clearly what impact the funding will have eg how it will increase membership, improve the club, add to existing activities etc)

**Club Development Plan**

Your *Club Development Plan* is the information that will really detail what you intend to do.

All the items listed above in other sections should be explained in greater detail as part of your development plan and the plan must accompany your application for funding

You will be expected to deliver your project as per the dates suggested above.

*Your Club Development Plan should include specific timelines for each stage of the project you have proposed*

**Additional Information**

Please feel free to submit additional information you think will give greater detail to your request.

**Strand 1 and Strand 2 Applicants must complete this section**

Conditions of grant funding

I hereby confirm that any award of funding will be lodged appropriately to the stated account number of \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_  *(insert name of club / organisation*) and will be used for the specific purpose for which it is indicated on this application.

Should \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ (*insert* *name of club / organisation*) be successful in its application, it will co-operate fully with Monaghan Sports Partnership with making progress reports on the use of the funding as and when requested by Monaghan Sports Partnership.

*Applications made by your club / organisation for any future grants administered by Monaghan Sports Partnership will only be considered on meeting the conditions of the above fund.*

Declaration

I hereby certify that I have read and fully understand the Sports Club Grant Scheme criteria and that the information supplied on this application is complete, correct and accurate in every respect and it is on that basis only that this application is submitted for consideration by Monaghan Sports Partnership. I further understand that the submission of any inaccurate or incorrect information will render the application null and void.

Signature Club Chairperson: Date:

Name (Block Capitals)

Signature Club Secretary: Date:

Name (Block Capitals)

Signature Club Treasurer : Date:

Name (Block Capitals)

Signature indicates agreement with the purpose of the application, the conditions of the grant and the declaration.

**Completed application forms should be returned to:**

**MONAGHAN SPORTS PARTNERSHIP**

Ballybay Civic Centre, Main Street, Ballybay, Co. Monaghan Tel: 042-9755126

**Closing Date: Wednesday 20th December 2017 @ 5pm**

In the interest of fairness, late applications cannot be accepted

**THE DECISION OF THE COMMITTEE IS FINAL**

Applications will be accepted by post only – applications will not be accepted by e-mail or by fax and must contain original signatures (no typed names where signature is required)